



MINUTES

GENERAL COMMITTEE MEETING

6.30pm Tuesday, 27 March 2018



1. **ATTENDANCE** – David Bovell, Darren Chatfield, John Olsen, Bill MacLeod, Peter Wilkinson, Mike della Posta, Bill Harding, Walter Reeves, Paul Hodgson, Richard Teuchert – **General Manager**.

2. **APOLOGIES** – Peter Stanley, Robert Boykett, Justin Congdon.

3. **MINUTES FROM PREVIOUS MEETING**

The Minutes from the previous meeting were taken as read and accepted.

Resolution *To accept the Minutes of the Meeting held 27 February 2018.*

Moved: *Darren Chatfield*

Seconded: *Peter Wilkinson*

Carried: *All in favour*

4. **CORRESPONDENCE IN/OUT**

Correspondence in and out noted and discussed. David Bovell advised he is concerned with the firearm location.

5. **MEMBERSHIP**

5.1 **Membership Report**

New Senior Members:

- Dean Morgan – Interviewed 23/03 by Rob Boykett.
- Ben Morgan (Country) – **Subject to interview.**

New Social Members:

- Greg Reudavey
- Shaun Jefferson
- Helen James (Just friends)
- Troy Morrison (Crew)

Resignations:

- Paul Connolly (Reciprocal)

The Committee advised there must be two Committee representatives present when holding a new member interview. One of the representatives must be a Flag Officer. If there is only one Flag Officer available, a General Committee member can attend to assist with ratification. It is preferred that two Flag Officers are present.



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Resolution	<i>That the Committee accept the Membership Report subject to Ben Morgan's interview.</i>	
	<i>Moved: Bill MacLeod</i>	<i>Seconded: Bill Harding</i>
	<i>Carried: All in favour.</i>	

5.2 Membership Count as at 27 March 2018

Membership count stands at 886. The number of Senior members was incorrect.

6. REPORTS

6.1 GM Report

The General Manager, Richard Teuchert, spoke to his report and discussed the following items, which were also discussed at the last House Committee meeting:

CYC food and beverage had a very good month. There has been a 33% increase in revenue and COS improved by 34%. The Committee reviewed Richard's Profit and Loss and advised expenses are under control. He is reviewing contracts such as the photocopier and water bottle contract.

Richard advised that the food stock take is difficult to complete with accuracy, therefore, to improve processes, he is changing this to impress accounting such that all food received during the month will be considered the consumption.

Functions for March were reviewed and we will operate two tills going forward to improve service for large functions. One of the three tills may be operated solely for food orders.

6.2 House Committee

6.2.1 House Minutes March 2018.

Darren Chatfield advised his report is much of the same as the GM report and said the House Committee is running well. Staff are improving and being trained by Richard and Damon. There were some action items from the House Committee which will be further discussed in General Business.

6.2.2 Debtors Report

John Olsen presented the Debtors report. Further debtor actions discussed in General Business.

6.3 Power Committee

6.3.1 Power Minutes – March 2018

The Committee reviewed and discussed the Power Minutes. Accepted as tabled.



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6.4 Pens & Moorings Committee

Discussed pen movements.

Paul Hodgson advised the Sea Pen is not proceeding with at this stage, however may be reviewed in the future.

Paul Hodgson moved that Claremont Yacht Club offer new members the first 6 months of Pen Fees free of charge for vessels occupying Cat 9 Pens or over. The allocation fee still applies. This offer is at the discretion of the Pens & Moorings Committee, or the Commodore, and reviewed on a 12-month basis or as required.

Resolution	<i>That Claremont Yacht Club offer new members the first 6 months of Pen Fees free of charge for vessels occupying Cat 9 Pens or over. The allocation fee still applies. This offer is at the discretion of the Pens & Moorings Committee, or the Commodore, and to be reviewed on a 12-month basis or as required.</i>	
	<i>Moved: Paul Hodgson</i>	<i>Seconded: Bill MacLeod</i>
	<i>Carried: Peter Wilkinson abstained from voting. Majority in favour.</i>	

Paul Hodgson moved for vessels occupying H South Jetty only to pay 1.5 times the Pen Fees with no allocation fee applied. This offer is a 6 month agreement and is at the discretion of the Pens & Moorings Committee, or the Commodore, and reviewed on a 12-month basis or as required.

Resolution	<i>That CYC offer vessels occupying H South Jetty pens only to pay 1.5 times the Pen rental Fees with no allocation fee applied. This offer is to be a 6 month agreement with the member and at the discretion of the Pens & Moorings Committee, or the Commodore, and reviewed on a 12-month basis or as required.</i>	
	<i>Moved: Paul Hodgson</i>	<i>Seconded: Bill MacLeod</i>
	<i>Carried: All in favour.</i>	

6.5 Sail Committee

6.5.1 CYC Sail Minutes – March 2018

Rob Boykett was an apology for the meeting. The Committee reviewed and discussed the Sail Minutes. Accepted as tabled.

6.6 Dinghy Committee

The Committee reviewed and discussed the Dinghy Minutes. Accepted as tabled.



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6.7 Management Review Committee

Nil to report.

Resolution	<i>That the Committee move to accept the Reports.</i>	
	<i>Moved: Bill MacLeod</i>	<i>Seconded: Darren Chatfield</i>
	<i>Carried: All in favour.</i>	

7. CONSTITUTION, RULES & BYLAWS

Bill MacLeod advised he met with Alex Salvaris regarding fine tuning the Constitution. Will look to use the word "Rules" rather than "Constitution" and renumbering and sorting the Constitution. The Committee suggested to revisit Kingley's benefits and privileges matrix when reviewing membership categories.

Resolution & Action Item	<i>That Bill MacLeod to proceed with further amendments to the Constitution, Rules & Bylaws and establish a Constitution Review Committee comprising the Vice Commodore, General Manager and Alex Salvaris. The Constitution Review Committee will report to the General Committee.</i>	
	<i>Moved: Bill MacLeod</i>	<i>Seconded: David Bovell</i>
	<i>Carried: All in favour.</i>	

8. SPONSORSHIP/PARTICIPATION

Nil to report.

9. GENERAL ACTION STATEMENT

- 02.1 Colin Cook Honorary Membership – Actioned.
- 02.2 Phil Judge - Bad Debts – Ongoing.
- 02.3 Jackie Connelly - Bad Debts – to be actioned in General Business.
- 02.4 Sea Pen and H Jetty Allocation – Actioned.
- 02.5 Amenities Fee – Actioned.
- 02.6 Rod Coleman Complimentary Social Membership – Actioned.
- 02.7 Alarm Quotes – Actioned.

10. GENERAL BUSINESS

10.1.1 David Stephens



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The Committee reviewed details around David Stephens' debtors and moved to expel David Stephens from Claremont Yacht Club.

10.1.2 Jackie Connelly

The Committee reviewed details around Jackie Connelly's debtors and moved to declare her as unfinancial.

10.1.3 Greg Simpson

The Committee reviewed details around Greg Simpson's debtors and moved to declare him as unfinancial.

Resolution *That David Stephens be expelled from the Club and Jackie Connelly and Greg Simpson be declared unfinancial members.*

Moved: Bill Harding

Seconded: Walter Reeves

Carried: All in favour.

10.2 Todd Whitfield Account

Richard Teuchert advised that Todd Whitfield has paid his account in full.

10.3 Approval of Traffic Light

Committee Members discussed the need for a Traffic Light. There is a current issue where members do not wait for the gate to drop. There is a call out fee and it is expensive to fix. Committee agreed there is a need for the Traffic Light and when the Traffic Light is introduced, if members continue to break the gate it will be at their expense.

Resolution *That the Committee move for approval of expenditure and installation of the Traffic Light.*

Moved: David Bovell

Seconded: Darren Chatfield.

Carried: All in favour.

10.4 Security for Functions

Richard Teuchert has proposed the cost of Security at 18th and 21st functions be built into the proposal when presented to the client. The Committee agreed that Security at 18th and 21st should be at the discretion of the General Committee however agreed that security should be required at non-members 18th and 21st functions. It may also be required to charge a bond for possible damages.



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ACTION: Richard Teuchert to obtain Security quotes for functions.

10.5 Electrical sub-meter quote

The Committee reviewed the Electrical sub-meter quote and will proceed with the Electrical sub-meter and adjust power in areas if required.

Resolution	<i>That the Committee moves for approval of expenditure and installation of Electrical sub-meter.</i>	
	<i>Moved: Bill Harding</i>	<i>Seconded: Bill MacLeod</i>
	<i>Carried: All in favour.</i>	

10.6 Quote for Club Valuation – Richard Teuchert

Richard queried whether the Club was going to proceed with Trident's Valuation of the Club. The Committee discussed and decided they could estimate the valuation themselves and the valuation was not required by Trident at this time.

10.7 Signage for Gerard Daniels Recruitment – Bill Harding

Bill Harding advised that artwork for signage will be sent for Gerard Daniels Recruitment. This is in recognition of the pro-bono work that they undertook when recruiting the previous General Manager.

10.8 Sailing Clothing Range – Darren Chatfield

Darren Chatfield advised he is currently revisiting the task of introducing a more upmarket sailing clothing range, using brands such as Gill Marine and Musto. Darren is working on this with Richard Teuchert and will be reporting to the House Committee.

10.9 Spirits Rack – David Bovell

David Bovell thanked Bill MacLeod for making the Club's spirit rack.

CLOSURE

11. The meeting closed at 8:28pm.

12. **NEXT MEETING – House Committee – Tuesday, 17 April 2018 at 6.30pm**

General Committee – Tuesday, 24 April 2018 at 6.30pm

Signed as a correct record of the meeting.



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David Bovell
Commodore

24-04-2018

Dated



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ACTION STATEMENT – MARCH 2018

Action	Topic	Action	Responsible	Due
03.1	Amendments to the Constitution, Rules & Bylaws	Bill MacLeod to proceed with further amendments to the Constitution, rules & Bylaws and establish a working Committee and Chair for Committee in due course.	BM	
03.2	Security Quotes for Functions	Richard Teuchert to obtain Security quotes for functions.	RT – GM	