



MINUTES

GENERAL COMMITTEE MEETING

6.30pm Tuesday, 22 May 2018



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1. **ATTENDANCE** – David Bovell, John Olsen, Bill MacLeod, Peter Wilkinson, Mike della Posta, Bill Harding, Walter Reeves, Robert Boykett, Justin Congdon, Paul Hodgson, Darren Chatfield.

Richard Teuchert – **General Manager**.

2. **APOLOGIES** – Peter Stanley.

3. **MINUTES FROM PREVIOUS MEETING**

The Minutes from the previous meeting were taken as read and accepted.

Resolution *To accept the Minutes of the Meeting held 24 April 2018.*

Moved: *Bill MacLeod*

Seconded: *Mike della Posta*

Carried: *All in favour*

4. **CORRESPONDENCE IN/OUT**

- 4.1 **Correspondence In:**

- 4.1.1 Wilma Poland – Thank you email;

- 4.1.2 Leeuwin Ocean Adventure Foundation - Inaugural Maritime Industry Ball invitation;

- 4.1.3 Peter Giannas - Mothers' Day feedback;

- 4.1.4 Ocean reef sea sports club - Commodores Ball 2018 invite; and

- 4.1.5 Todd Whitfield - pen allocation fees and pen allocation related complaint.

- 4.2 **Correspondence Out:**

- 4.2.1 Office - Birthday vouchers for members born in May; and

- 4.2.2 GM - Boat used by non-members

5. **MEMBERSHIP**

- 5.1 **Membership Report**

New Senior Members:

- Gary Roscoe - Senior with Pen – interviewed.

New Associate Members:

- Lesley Kirby (Social)
- Peter Kelly (Just Friends)
- Troy Clayton (Social)
- John James (Social)



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- Max Sharp (Social)
- Gibson Nolte (Social)

Resignations:

- Georgina Bullen (Senior)

Resolution	<i>That the Committee accept the Membership Report.</i>	
	<i>Moved: Rob Boykett</i>	<i>Seconded: Paul Hodgson</i>
	<i>Carried: All in favour.</i>	

5.2 Membership Count – May 2018

Total Membership Count stands at 897 with Total Voting Members being 330.

6. REPORTS

6.1 GM Report

Food and beverage cost of sales was significantly better than the 40% target at 33%, however, the COS for beverage would have been 39% if not for the CUB six-monthly rebate. Overall COS for the Club was 21% better than last year.

The food and beverage operations are \$90K better year to date, owing mainly to better stock control, decreased cost of sales and improved function costing. The Club's overall surplus is \$78K better than last year.

The food and beverage operations produced \$16,000 in revenue last weekend. Bill MacLeod advised there was a shortage in food at the Power Opening Day which resulted in a number of menu selections running out on the weekend. Richard Teuchert advised that the expectation for Power Opening Day was 50-60 pax, however, closer to 120 meals were served.

David Bovell explained an incident where the bar closed at 9:30pm when it was expected to be closed at 10pm. This resulted in members becoming frustrated and when a member approached the employee closing, the employee responded that they were tired and had worked an 11-hour shift. Richard Teuchert advised the Committee that there was miscommunication as the employee did not work a 11-hour shift and has since spoken to Damon with respect to employees' hours and closing of the bar. Darren Chatfield encouraged the Committee to contact Richard or Damon's mobile in the event of an "issue". The matter is now closed and will manage closer going forward.

The Committee agreed that 8% should continue to be the margin applied to fuel. A separate finance account has been established for fuel maintenance.



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6.2.5 Approval of additional \$750 for sound system

Justin Congdon queried the need for additional funds for the sound system. David Bovell explained he believes the quote is sufficient for the upstairs bar's needs and recommends approving the additional \$750 expenditure.

<u>Resolution & Action Item</u>	<i>That the Committee approve the additional expenditure of \$750 for the upstairs sound system.</i>	
	<i>Moved: David Bovell</i>	<i>Seconded: Darren Chatfield</i>
	<i>Carried: All in favour.</i>	

6.3 Power Committee

6.3.1 Power Minutes – May 2018

The Committee reviewed and discussed the Power Minutes. Accepted as tabled.

6.3.2 Recommendation that Galvanic Isolators are made mandatory & included in BAG

The Power Committee has recommended that Galvanic Isolators be made mandatory on all vessels within a 12-month timeframe and included in the Boat and Accommodation Guide "BAG". It was noted that most boats should now have this isolator and that a number of Clubs in the eastern states have this policy in place. It will significantly reduce the stray current, which is causing damage and ongoing anode replacement costs. Justin Congdon advised he can purchase bulk Galvanic Isolators at a discounted price. It is recommended that notice of this mandatory installment is provided to members when pen fees are distributed for FY19 and also in the Newsletter.

<u>Resolution & Action Item.</u>	<i>That the Committee move for Galvanic Isolators to be made mandatory on all vessels within a 12-month timeframe. Office to update BAG, send out notice on Galvanic Isolators with FY19 pen fee invoices and also in the newsletter.</i>	
	<i>Moved: Justin Congdon</i>	<i>Seconded: Bill Harding</i>
	<i>Carried: Darren Chatfield & Mike della Posta abstained.</i>	
	<i>Majority in favour.</i>	

A presentation on Galvanic Isolation & Corrosion will be held in the second half of June.

ACTION: Justin Congdon to organise a member presentation on Galvanic Isolation & Corrosion.



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6.3.3 Recommendation that all business regarding Pens and Mooring to be referred to Power Committee Meeting

It appears correspondence has been missing or not circulated through the Pens and Moorings Committee.

6.3.4 Recommendation that the BAG be amended to reflect the changes as recommended by Bill MacLeod

Recommended changes were approved by the General Committee.

ACTION: Richard Teuchert to amend the BAG accordingly.

6.4 Pens & Moorings Committee

Discussed pen movements.

6.5 Sail Committee

6.5.1 CYC Sail Minutes – May 2018

Committee reviewed and discussed the Sail Minutes. Accepted as tabled. Rob Boykett noted that the season had finished and the Sail Prize Night was held on Saturday and was a success.

It was reported that a post broke on "D Jetty".

Dates are booked in for next year and may consider changing Sunday sailing to Saturday sailing as availability is becoming less and it may increase participation.

It was queried whether Paprika should transfer pens with Greg Simpson. Rob Boykett advised he would like to speak with Paprika before proceeding further.

ACTION: Rob Boykett to contact Paprika regarding a potential pen transfer with Greg Simpson.

ACTION: Paul Hodgson to speak with Lorraine with respect to the Check Point roster.

6.6 Dinghy Committee

Dinghy Committee minutes were not available for the month of May. Walter Reeves advised the report is much of the same as the Sail report.

Resolution	Move that the Committee accept the reports.	
	Moved: Bill MacLeod	Seconded: Rob Boykett
	Carried: All in favour.	



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7. CONSTITUTION, RULES & BYLAWS

7.1 Amendment to the BAG

Bill MacLeod spoke to his amendments which included the wording, "Payment of the Annual Access levy does not change the Member's membership status and they retain the privileges and House Support liabilities applicable to their registered membership status". The Committee agreed the words "Annual Access Levy" should be changed to "Equalisation Fee". It was agreed that Members under the age of 18 were not to pay the House Support liability.

ACTION: Richard Teuchert to provide a marked-up copy of the amended BAG to General Committee for approval.

7.2 Constitution Review

Bill MacLeod spoke to his Constitution Review document and provided the Committee with a renumbered and formatted review of the Constitution. It was noted that the document was incomplete and continuing to be updated by the Committee. Each paragraph will be numbered and easy to refer to. Bill MacLeod advised that Alex Salvaris is on leave at the moment, however, will resume working on the Constitution upon his return.

The review of the Constitution is on track and is looking promising for presentation to Members at the next General Meeting of Members.

7.3 Revised Committee Nomination Form

It was noted that the only amendment to the Committee Nomination Form was the Act disclosure. The addition being "(Note – A member may be disqualified from holding a committee position if they are bankrupt, or have been convicted of an indictable offence, as described under section 39 of the Act)."

The amendment was approved by the General Committee

7.4 Governance Code

Bill MacLeod and Clive Annear have recommended that a Governance Code for Claremont Yacht Club be implemented. Bill MacLeod and Clive Annear are working on the document tabled for review and consideration. Bill MacLeod asked whether the Committee wanted to continue with the development and implementation of the Code. It was recommended that the document be simplified and shorter in length.

The General Committee approved the continuation of the process.

Bill MacLeod has requested that Committee members email him with recommendations for changes as he is an apology for the June General Committee meeting.

ACTION: Committee members to email Bill MacLeod with recommendations for changes to the Governance Code document.

8. SPONSORSHIP/PARTICIPATION

Two new Flagship Sponsors are welcomed, Bay Marine and Sea Renity.



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David Bovell advised there is a new Sponsors' Board.

9. GENERAL ACTION STATEMENT

- 04.1 Austin O'Brien Debtors – Actioned, Austin has resigned.
- 04.2 Rob Depiazzi – Salary Sacrifice Insurance – Actioned. Amended to post tax.
- 04.3 BAG Amendment – Dry Dock – Ongoing.

10. GENERAL BUSINESS

10.1 Committee Meeting – Justin Congdon's Comments

Justin Congdon has asked if office staff members could be out of office during Committee Meetings for privacy and confidentiality purposes.

10.2 Boat Show Event – Richard Teuchart's Comments

Richard Teuchart advised he has received insurance for 7 boats and is waiting for 2 registration papers.

10.3 Car Park Lease Progression

Bill MacLeod and Richard Teuchert met with the Council and are having ongoing discussions regarding progressing action towards Car Park Lease. Details will follow as they come.

ACTION: Bill MacLeod and Richard Teuchert to follow up dinghy's on the Club's foreshore with the Council.

10.4 Marina Repair Claim – David Bovell's Comments

David Bovell advised the marina repair claim has exceeded budget and repairs to fix the unexpected additional piles has resulted in additional expenditure. The Club has funded 50% of the cost to fix the piles.

Resolution	<i>That the Committee move to spend an additional \$50,000 towards the Marina Repair Claim to fix the broken piles.</i>	
	<i>Moved: David Bovell</i>	<i>Seconded: Justin Congdon</i>
	<i>Carried: All in favour.</i>	

10.5 Phil Judge – Water Rats

Phil Judge has advised the Committee that there are large water rats around the jetty and that the bin could be attracting them.

CLOSURE

- 11. The meeting closed at 9:08pm.
 - 12. **NEXT MEETING – House Committee – Tuesday, 19 June 2018 at 6.30pm**
General Committee – Tuesday, 26 June 2018 at 6.30pm
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Signed as a correct record of the meeting.

David Bovell
Commodore

26-06-2018

Dated

ACTION STATEMENT – MAY 2018

Action	Topic	Action	Responsible	Due
05.1	D Stephens & A Simpson Debt Write-Off	Office to write off Mr D Stephen's and Mr A Simpson's debt prior to the end of Financial Year.	RT – GM OFFICE	30/06
05.2	Junior Sailing	Walter Reeves and Office to investigate if casual Junior Sailors are signing up as Junior Members.	WR OFFICE	
05.3	Galvanic Isolators - Information Notice	Office to update BAG and send out notice with respect to Galvanic Isolators with FY19 pen fee invoices and also in the newsletter.	OFFICE PW	
05.4	Galvanic Isolators - Presentation	Justin Congdon to organise a member presentation on Galvanic Isolation & Corrosion.	JC	
05.5	Potential Pen Transfer	Rob Boykett to contact Paprika regarding a potential pen transfer with Greg Simpson.	RB	
05.6	Check Point Roster	Paul Hodgson to speak with Lorraine with respect to Check Point roster.	PH	
05.7	BAG Amendment	Richard Teuchert to provide a marked-up copy of the amended BAG to General Committee for approval.	RT – GM	
05.8	Governance Code Amendments	Committee members to email Bill MacLeod with recommendations for changes to the Governance Code document.	COMMITTEE	
05.9	Dinghy's on Foreshore - Council	Bill MacLeod and Richard Teuchert to follow up Dinghy's on the Club's foreshore with the Council.	BM RT – GM	

