



Minutes



GENERAL COMMITTEE MEETING

6.30 pm Tuesday 28 August 2018

1. **ATTENDANCE-** David Bovell, Bill MacLeod, John Olsen, Peter Wilkinson, Bill Harding, Robert Boykett, Justin Congdon, Darren Chatfield, Paul Hodgson, Dave Andrews
Richard Teuchert- **General Manager**
2. **APOLOGIES**
 - 2.1 Peter Stanley, Walter Reeves, Mike della Posta
3. **MINUTES FROM PREVIOUS MEETING-** The minutes from the previous meeting were taken as read and accepted.

Resolution	To accept the minutes of the General Committee meeting held 26 June 2018	
	Moved: Bill MacLeod	Seconded: Peter Wilkinson
	Carried	

4. **CORRESPONDENCE**
 - 4.1 **Inwards-** Received and accepted.
 - 4.2 **Outwards-** Acknowledged.

5. MEMBERSHIP

5.1 Membership Report August 2018

It was acknowledged that the club is up by nine Members on last year. Sean Brady and Tom Keamy have applied to become new Senior Members.

Resolution	To accept the Membership report for August, 2018	
	Moved: Robert Boykett	Seconded: Bill Harding
	Carried	

5.2 Membership Count August 2018

5.3 New Members' Protocol Motion

Bill Macleod outlined the New Members' Protocol detailing that whilst we had a process in place for new Senior Members, there was nothing to cover the process for Associate categories. It was decided that The New Members Protocol would be re-circulated for discussion at the next General Committee meeting.

5.4 Fixing of Dates in the Club Calendar

Bill Macleod tabled a motion to embed dates for Club Events into the Club calendar. Included in this motion was fixed dates in February and August for New and Distinguished Members' nights. After discussion it was agreed this should be amended to "during the month of February and August." Darren Chatfield raised concern that there might not be enough new Members to conduct this event six-monthly. It was resolved that the General Committee would reserve the right to cancel these events if it was considered that holding the evening was not justified. It was noted by Robert Boykett that the Sail Opening Day should be amended to read "Club Opening Day."

Resolution	To accept the amendments to Fixing of Dates in the Club Calendar	
	Moved: Bill MacLeod	Seconded: Peter Wilkinson
	Carried	

6. REPORTS

6.1 GM Report

The General Manager tabled his report for July 2018. High food wastage, owing to smaller weekend numbers, was highlighted. Dave Andrews queried the number of items on the new spring menu in relation to these food wastage concerns. The Commodore noted a lack of takeaway options on the menu. In response to this, Peter Wilkinson pointed out the new snack range on the spring menu. It was acknowledged that a large menu (1-3 pages) will result in food wastage on low volume trading days. Darren Chatfield, Dave Andrews and the General Manager spoke to acknowledge that a recent cost analysis of the menu showed that the new menu is a risk in regards to expense. The Commodore reiterated the importance of increasing volume including introducing a new spring marketing drive to get more people through the door. Peter Wilkinson suggested opening the restaurant to the river. The consensus of the meeting was in favor of trialing the new spring menu and re-assessing the cost after two months.

6.2 House Committee

6.2.1 House Minutes August 2018

Darren Chatfield tabled the minutes of the House Committee meeting. It was noted that the function projections will be extended further. The credit card surcharge and spring menu were discussed at the meeting and were acknowledged as topics for the General Committee meeting as well.

6.2.2 Debtors Report

The General Manager tabled the Debtors Report stating that as of the 28 of August, 2018 debtors were down to \$72,000 of which \$54,000 is overdue. The General Manager noted the improvement over the same time last year when the debtors were at \$158,000. David Cha was discussed as a financial concern as he is uncontactable. Bill Macleod proposed declaring Mr Cha as un-financial, however, it was agreed that the General Manager should have some time to contact his boat broker in an attempt to make contact.

ACTION: Justin Congdon to forward Mr Cha's broker details to the General Manager to follow up.

Bill MacLeod suggested a bulk emailing payment reminder to all Social Members with outstanding accounts.

ACTION: General Manager to send an e mail to all Social Members with outstanding accounts.

6.3 Power Committee

6.3.1 Power Minutes August 2018

It was noted that the Power Minutes need to be amended to have points 7.1 to 7.4 and point 8.1 removed as they were duplicated from the July 2018 minutes. Points 8.2 to 8.3 are also to be removed as they are addressed elsewhere.

6.3.2 H Jetty South Motion

Bill Macleod presented a motion to add Category 10 boats and above to the H Jetty South offer of six months free pen rental if those boats were going into H Jetty South.

Resolution	That the operation of the H jetty south pen fee discount of 6 month's rent free be combined with Clause 5.1.1 of the BAG and offered to new members for boats of CAT 9 and above provided that they occupy a H Jetty South pen. This offer is to be reviewed in 6 months or when half of the H Jetty South pens are occupied. New members taking up this offer will not be able to move their boat within the marina until the full allocation fee is paid.	
6.4 P e n s	Moved: John Olsen	Seconded: David Bovell
	Carried	

& Moorings Committee

6.4.1 Pen Movements:

6.4.2 James Cramer - complete.

6.4.3 Brad Walpole - on hold.

6.4.4 David Lee - on hold.

6.4.5 Stuart Dobney - on hold.

The above pen movements were discussed; however, the three on hold are pending the move of "Tenacious". Peter Wilkinson raised concerns about Lone Star causing damage to the pen owing to its size.

6.5 Sail Committee

6.5.1 Sail Minutes August 2018

Robert Boykett tabled the Sail minutes for August 2018. It was acknowledged that Robert had attended the Yachting WA AGM and noted a 5% fee increase. It was also noted that the "Discover Boating" day promotions have begun. The General Manager recommended a meeting between Laura and Robert to work on a marketing package for this event.

6.6 Dinghy Committee

6.6.1 Dinghy Minutes August 2018

The General Manager discussed gaining Council approval for spare parking on the vacant lot opposite Bethesda. We are awaiting a response from Council. The General Manager tabled a request from the Dinghy section to have additional taps installed on the grassed area.

ACTION: The General Manager to investigate pricing.

Resolution	To accept the reports	
	Moved: Bill MacLeod	Seconded: Bill Harding
	Carried	

7. CONSTITUTION, RULES & BYLAWS

7.1 Code of Governance Guide

Bill MacLeod presented the Code of Governance document. The Commodore suggested combining the Ethics and Governance documents. Peter Wilkinson stated that Members should also have responsibility for their guests in this document.

Resolution	That the Code of Governance be adopted subject to amendments submitted by Dave Andrews and peter Wilkinson.	
	Moved: Bill MacLeod	Seconded: Dave Andrews
	Carried	

8. SPONSORSHIP/PARTICIPATION

8.1 SeaReinity Marine Paraphernalia at 4th State Heat

The Commodore raised the issue of an outboard motor with sponsor's signage being at the 4th State Dinner presentation night and that no approval had been granted for this. Paul Hodgson spoke to this explaining that the major sponsor had sought permission from him and this was granted as he did not see any issue with it. He would have sought counsel from others if he had more time. The Commodore stated that there were other Committee Members present and at least one of them should have been asked.

9. ACTION STATEMENT

The General Manager tabled the action statement.

10. GENERAL BUSINESS

10.1 Request for Suspension of Membership – Nick Bovell

It was clarified that Nick Bovell owns half of the boat.

Resolution	To waive the \$125 house support fee until December 2018 for Nick Bovell	
	Moved: Bill MacLeod	Seconded: Bill Harding
	Carried	

10.2 Credit Card Surcharge

The credit card surcharge plan was discussed by the General Committee. It was clarified that the surcharge should help settle and prevent outstanding invoices in the future. It was noted that the surcharge is only applicable for manual or late payers (after the 14 day leeway). Darren Chatfield proposed that there should be no surcharge for anyone who pays on time, no matter what method they use to pay. In addition to this, Darren suggested charging the 1% fee for late payments and an extra 1.5% credit card surcharge as well.

ACTION: The General Manager to adjust the policy and send out to all General Committee Members for further feedback and re-presented at the next General Committee meeting.

10.3 Farewell

The General Manager thanked the Commodore and Rob Boykett for their efforts during their Flag Officerships and John Olsen who would be retiring from the General Committee.

10.4 Burgees

Paul Hodgson recommended moving the burgees from the upstairs entrance hall to the Deepdene. This was agreed.

ACTION: Burgees to be moved accordingly.

10.5 Second hand 2x BBQ's offered to CYC

Paul Hodgson noted that Member Phil Judge had offered two BBQs to the Club for \$650.

ACTION: Paul Hodgson to obtain photos of the BBQ's and distribute to the General Committee.

11. CLOSURE at 9.52pm. Minutes taken by Lizzie Craine.

12. NEXT MEETING: 6.30pm Thursday 27 September 2018



**Bill MacLeod
Commodore**