



# MINUTES



## GENERAL COMMITTEE MEETING

5.00pm Wednesday 19 December 2018

1. **ATTENDANCE** – Bill MacLeod (Commodore), Darren Chatfield, Peter Wilkinson, Peter Stanley, Paul Hodgson, David Bovell, Walter Reeves, Jim Crockett and Dave Andrews, Richard Boykett (until 6:10)  
Meeting Opened at 5.00 in the Bayview Room
2. **APOLOGIES** – Bill Harding, Justin Congdon, Mike Della Posta and General Manager
3. **CONFIRMATION OF AGENDA**
4. **MINUTES FROM PREVIOUS MEETING**
  - 4.1 Commodore identified a correction to be made to 4.2: the correct name is “Jim Crockett” (not ‘Jim Lockett’); the action was to be completed by Commodore.

<b>Resolution</b>	<b>That the Minutes of the previous meeting be accepted with corrections as identified.</b>	
<b>e</b>	<b>Moved: Bill MacLeod</b>	<b>Seconded: Darren Chatfield</b>
<b>a</b>		
<b>r</b>	<b>Motion Carried</b>	

### 5. ACTION STATEMENT

- 5.9 Dinghies on Foreshore – The Commodore confirmed he met with the ranger who will collect the registration numbers and identify the owners where possible.  
**Action: Commodore to follow-up with the Ranger.**
- 10.6 “Member Survey” Ongoing.  
**Action: To be referred back to the House Committee.**

### 6. CORRESPONDENCE

- 5.1 Inwards – It was confirmed that John Morris would relinquish his pen. The remainder of the incoming correspondence was read and accepted.
- 5.2 Outwards – read and accepted.

### 7. MEMBERSHIP

#### 7.1 Membership Report December 2018

Confirmed 6 new members registered during the Claremont Quarter Pop-up stall.  
No new senior members.  
No change voting members – it was advised that there were 9 less voting members from 2017 but Associate members increasing.

#### NEW MEMBERS DECEMBER 2018

##### Associate Socials

Geoff Leach	CCGS OBA
Julie Williamson	Just Friends
Andrew Maffett	Reciprocal
Philip Patterson	Social
Lorna Matthews	Social
Evan Moore	Social
Dave Jones	Social
Leslee Mordaunt	Social
Jordan Kestel	Social
Rick Rosendall	Social

Sam Frank	Social
Michael Harris	Social
Alex Yoong	Social
Shane Bransby	Social
Julian Pritchard	Social
Tess Beckett	Social

**Resigned**

Fleur Allen	Crew
Terry North	Senior

**Transfers**

Brendan Harris	Senior to Social
Peter Dear	Senior to Social
Allan Austin	Crew to Social

<b>Resolution</b>	<b>To accept membership report for December 2018</b>	
<b>e</b>	<b>Moved: Bill MacLeod</b>	<b>Seconded: Dave Andrews</b>
<b>a</b>	<b>Motion Carried</b>	

**8. REPORTS**

**8.1 House Committee**

**8.1.1 GM Report**

The General Manager report was presented.

**8.1.2 Report from Meeting December 2018**

- It was confirmed that the change to the menu had been finalised.
- Purchase of new microphones had been approved.
- Storage fees for SUP has been set at \$150 per annum.
- It was confirmed that advertising of pens is taking place

**Action: General Manager to update on interest shown and re-address at next House meeting.**

**8.1.6** David Bovell stated that the current policy states no parking on the lawns. Bill Macleod advised further action to be taken and David Bovell suggested that the proposition be presented at the January 2019 meeting.

**8.1.7 Proposed Pay Rise for Aaron Clark – 3%**

It was discussed and Bill MacLeod advised that all wages should be reviewed. Dave Andrews advised that wage increases for all staff have not been reviewed for 12 months.

<b>Resolution</b>	<b>An increase in salary of 3% be granted to Chef, Aaron Clark, effective from 1 January 2019.</b>	
<b>e</b>	<b>Moved: Darren Chatfield</b>	<b>Seconded: Peter Wilkinson</b>
<b>a</b>	<b>Motion Carried</b>	

- Advertising has commenced for possible candidates to replace the Food and Beverage Manager.
- Bill MacLeod advised that the General Manager will review applicants for F&B Manager and provide a recommendation to Committee based on the available

field. Darren Chatfield confirmed that a report would be made prior to any decision being taken to replace the Food and Beverage Manager.

- Paul Hodgson queried why there was no discussion minuted in respect to the condition of the barbeques sourced from Phil Judge, but deemed unsatisfactory.
- Approval was granted to the General Manager to purchase two barbeques by the Commodore and Darren Chatfield. The existing one was not adequate for the schedule function for which BBQs are required. It was confirmed that the profit from function to be held on Friday 21 December will more than cover the cost of the new barbeques.

**Action: Darren Chatfield will follow through and advise on the profitability of the purchase of the new barbeques.**

### 8.1.3 Hon. Treasurer Finance Report

The Hon. Treasurer spoke of his report as tabled.

### 8.1.4 Debtors Report

- The Treasurer advised that the marina income was down from last year. Food and Beverage had a small deficit during the month of November.
- The Treasurer advised that once the December figures are presented an overall six month comparison will be made for current year against previous year and budget.
- The Treasurer confirmed that the debtor figures were under control.

## 8.2 Power Committee

### Report from meeting December 2018

It was confirmed that a few vacant pens are available.

## 8.3 Pens & Mooring Committee

### Report from meeting December 2018

## 8.4 Jetty Works Committee

- David Bovell confirmed drawings for realignment of A jetty pens is ongoing.
- Maintenance, including non-slip coating of all finger jetties is ongoing; members will be reminded intermittently of this activity.

## 8.5 Sail Committee

Report from meeting.

## 8.6 Dinghy Report

Report from meeting

It was recommended to increase the hiring fees of Club dinghies to \$450.

It was advised that 2 Laser dinghies had previously been sold for the sum of \$300 each.

<b>Resolution</b>	<b>Increase in hiring fee for Club dinghies to \$450</b>	
<b>e</b>	<b>Moved: Walter Reeves</b>	<b>Seconded: Darren Chatfield</b>
<b>a</b>	<b>Motion Carried</b>	

## 8.7 Constitution Review Committee

- Report detailing proposed changes to membership was presented.
- David Bovell suggested that as this paper was not circulated prior to the meeting the discussion of the proposed changes to be postponed until January.

**Action: Constitutional changes to revise membership structure to be re-presented for decision at the January 2019 meeting.**

<b>Resolution</b>	<b>That reports be accepted</b>	
<b>e</b>	<b>Moved: Darren Chatfield</b>	<b>Seconded: Dave Andrews</b>
<b>a</b>	<b>Motion Carried</b>	

**9. GENERAL BUSINESS**

**9.1 Concerns raised by Steve Scott**

The Commodore confirmed he discussed with Alexis Salvaris the concerns raised by Steve Scott in relation to the SGM and HYGM. It was recommended that the response reviewed by Alex be sent to Steve Scott.

**Action: Commodore to send response to Steve Scott**

**Action: Motion to ratify decision made at the AGM be included in the agenda for the HYGM.**

**9.2** Paul Hodgson advised that security will be required at the end of the school holidays. The General Manager to contact the local constabulary to attend to patrols of the area from the end of January to the beginning of February.

**Action: General Manager to obtain costing by mid-January 2019.**

**9.3** Peter Stanley queried the pricing of fuel.

The Commodore stated that the process for pricing of fuel is unchanged from established practice followed during the previous several years. However, it appears that there was a lapse in timeliness of price updates recently.

**Action: General Manager to review and provide a protocol for pricing of fuel and to ensure that the purchase price information is provided to the Accounts Manager for timely revision of the price on the Club's bowser.**

**9.4** David Bovell made enquiries about the replacement of the signage on the ice machine.

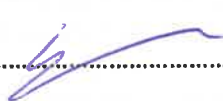
**Action: Darren Chatfield will follow-up and advise.**

**9.5** It was confirmed that the Bethesda car park will be available from 21 December 2018 to the 1<sup>st</sup> week in January.

**9.6** Walter Reeves confirmed the new pipework for dinghy washdown taps is installed and working well.

**Meeting Concluded at 18.50 pm with the next meeting tabled for TUESDAY 22 January 2019.**

Signed as true and correct .....



Date: .....

22/01/19

Seconded: .....

Date: .....