



MINUTES



GENERAL COMMITTEE MEETING

6.30pm Tuesday 27 November 2018

1. **ATTENDANCE** – Bill MacLeod (Commodore), Darren Chatfield, Peter Wilkinson, Peter Stanley, Richard Boykett, Bill Harding, Justin Congdon, David Bovell, Walter Reeves, Mike Della Posta, Jim Crockett and Dave Andrews
General Manager - Richard Teuchert
Meeting Opened at 6.30pm in the Bayview Room
2. **APOLOGIES** – Paul Hodgson
3. **CONFIRMATION OF AGENDA**
4. **MINUTES FROM PREVIOUS MEETING**
 - 4.1 The Commodore asked who proposed and seconded point 6.1 of the October minutes. It was resolved that the General Manager alter these minutes to reflect Proposed: Bill MacLeod, Seconded: Bill Harding.
 - 4.2 Jim Lockett attended to address 10.11 of the CYC General Committee Action Statement “Strategic Planning Meeting” with a business plan expanding for the ensuing three years. A workshop will be held in February 2019. Questions will be circulated to the General Committee. Dave Andrews suggested to that the questions should be extended to the membership to obtain a wider range of viewpoints from a variety of membership categories. Jim Lockett confirmed the plan was to receive responses from the General Committee prior to going to the Members. David Bovell stated that the Club needed to be running better before a strategic plan was instigated. Jim Crockett responded that the strategic plan would assist this process. Darren Chatfield suggested inclusion of the office staff.
Action: Jim Crockett to analyse and send a further email to the General Committee.
Motion: That the minutes of the previous meeting be accepted with corrections as identified.
Moved: Peter Wilkinson; Seconded: Bill Harding; Carried
5. **ACTION STATEMENT**
 - 5.1 Darren Chatfield and Peter Stanley will set up a meeting to have a plan to meet in connection to the laying of cables for the updated faster wifi.
Action: Darren Chatfield and Peter Stanley to set up meeting.
 - 5.9 Dinghies on Foreshore – The Commodore stated that the Ranger would be assessing the redundant dinghies. David Bovell requested that the Ranger be requested to clear litter.
Action: The Commodore to follow up with the Ranger.
 - 9.10 “YAWA Fees” – The General Manager and Richie Boykett have yet to discuss this issue.
 - 9.12 “Galvanic Isolators” – Darren Chatfield requested this be reopened to obtain compliance certificates.
Action: Justin Congdon to send the General Manager the details of Mike the electrician
 - 10.8 Limits of Authority and Purchasing – It was resolved that the purchasing power of the Commodore and Vice Commodore separately be reduced \$2,500 and \$5,000 together. It was also resolved that the General Manager could dismiss staff with the authority of the Commodore or Vice Commodore. The Expense Request Form is to be amended to include the purchaser’s name as the purchase order number.
Action: General Manager to adjust the policy accordingly
 - 9.16 “Uniforms” – The General Manager presented a sample shirt with epaulettes but suggested that for normal bar and restaurant service he believed that black pants with the staff polo were appropriate, however, he would prefer to see the staff in white shirts and black pants with a bib apron for functions. A vote was undertaken and it was resolved to accept the General Manager’s recommendation.

10.4 SUP Storage - It was resolved to send this back to House for a recommendation as to membership category and costs for storage, although the Committee believed that the a rate equivalent to dinghy rack storage (\$150 in 2019) was appropriate.

Actiono: SUP Storage to be referred back to the House Committee.

6. CORRESPONDENCE

5.1 Inwards – It was confirmed that the St Hilda’s fish and chip evening produced good feedback the remainder of the incoming correspondence was read and accepted.

5.2 Outwards – read and accepted.

7. MEMBERSHIP

7.1 Membership Report November 2018

Motion: To accept membership report for November 2018.

Moved: Mike Della Posta; Seconded: Bill Harding; Carried

7.2 Membership Count November 2018

Motion: To accept membership count for November 2018.

Moved: Peter Wilkinson Seconded: Bill Harding; Carried

7.3 Hilton Butler – Request to suspend vouchers as lives in Kazakhstan

Motion: To suspend vouchers for up to 12 months

Proposed: Bill MacLeod; Seconded; Richard Boykett; Carried

7.4 Discount Vouchers for New Members

The General Manager presented the discount vouchers for new Members. David Bovell proposed the offer to all members and to record how many vouchers are given out and how many are used and report back. Security of the vouchers was questioned and it was resolved that there must be a system such that they cannot be copied. Justin Congdon questioned whether these would be given to existing Members as well.

Motion: To distribute discount vouchers to all new members. Trial to run until the end of February 2019.

Moved: David Bovell; Seconded: Peter Wilkinson; Carried

It was suggested that the General Manager and Damon to present at the next House Meeting a range of offers for example David Bovell suggested a cheese board and wine at a cost of \$10. Justin Congdon suggested a \$10 pie and pint offering.

8. REPORTS

8.1 House Committee

8.1.1 GM Report

The General Manager spoke to his report as tabled.

8.1.2 Report from Meeting November 2018

- David Bovell stated that the bar should be open on New Year’s Day.
- It was confirmed that the Christmas buffet will be a uniform event. Flag Officers are to wear uniform and it is optional for other General Committee members
- Bill Harding stated that he would be an apology for both the next meeting and the Christmas buffet.

8.1.3 Hon. Treasurer Finance Report

The Hon. Treasurer spoke to his report as tabled.

8.1.4 Debtors Report

- The General Manager advised that Paul Long will have his account cleared by 3 December 2018.
- Kim Hanson paid the sum of \$400 on 27 November 2018 and will keep paying. He currently owes \$1,561.

Motion: Greg Simpson to be made un-financial

Moved: Bill Harding; Seconded: Darren Chatfield; Carried

Any further questions

Motion: That the bar be open on New Year’s Day from 4 – 8 pm.

Proposed: David Bovell; Seconded: Justin Congdon; Not Carried

8.2 Power Committee

Report from meeting

It was suggested that the General Manager prepare a suite of letters encouraging participation.

8.3 Pens & Mooring Committee

Report from meeting

8.4 Jetty Works Committee

David Bovell will liaise with a draftsman to draw up plans for amendment to A Jetty pens

8.5 Sail Committee

Report from meeting.

8.6 Dinghy Report

Report from meeting

8.7 Constitution Review Committee

8.7.1 CRC Progress Update

Nothing to report

8.7.2 Proposed changes to Governance

The Commodore spoke to the proposed changes to the governance documents

Motion: That the changes to the governance document be accepted

Proposed: Bill MacLeod; Seconded: Peter Wilkinson; Carried

8.7.3 Membership Review

After discussion regarding the changes to categories it was resolved that the Commodore should modify and simplify the categories of membership

Action: Commodore to modify the categories accordingly and take back to the Constitution Review Committee to review.

8.7.4 Membership Benefits and Privileges

8.7.5 Officers & Committees

David Bovell suggested stay with the current model structure and rework through the Constitution and bylaws.

9. GENERAL BUSINESS

9.1 Recommendation that bar prices are not increased this year.

Proposed: Bill MacLeod; Seconded: Bill Harding; Carried

9.2 Proposal for the Mayor of the Town of Claremont to be appointed as Vice Patron

Moved: Bill MacLeod; Seconded: Peter Wilkinson; Carried

9.3 GM Performance targets

The General Manager's performance targets were accepted

9.4 Capacity for the General Manager to negotiate on total costs for new Senior Members with boats

Motion: General Manager to be given the flexibility to negotiate with potential new Member regarding costs when entering the Club. The allocation fee is not to be compromised.

Moved: Bill MacLeod; Seconded: Darren Chatfield; Carried

9.4 F & B Uniforms

9.5 Claremont Quarter pop-up roster

Action: General Manager to send the roster to the Committee

9.6 Darren Chatfield received an email from Steve Scott advising that the Special General Meeting and Annual General Meeting were not properly constituted.

Action: Commodore to discuss with Alex Savaris and will report back.

9.7 David Bovell advised that he will require reimbursement for the \$270 spent on speakers.

9.8 Justin Congdon expressed his concerns about the bar service received as on several occasions there were not enough staff to attend to patrons

Action: General Manager to make enquiries on the dates specified.


9.9 Justin Congdon advised a Member Darryl Culley has advised that he produces pies and enquired as to why CYC has not contacted him.

9.10 The General Manager advised that when members joined there is a charge of \$100 for keys and burgees.

Motion: No charge to be made for key access and burgee charge

Moved: Peter Wilkinson; Seconded: Bill MacLeod; Carried.

Meeting Concluded at 21.50 with the next meeting tabled for TUESDAY 11th DECEMBER 2018.

Signed as true and correct  Date: 9/1/18
B. MACLEOD Commodore

Seconded: Date: