



MINUTES



GENERAL COMMITTEE MEETING

6.30pm Tuesday 26 March 2019

1. **ATTENDANCE** – Bill MacLeod (Commodore), Darren Chatfield, David Bovell, Justin Congdon, Mike Della Porta, Bill Harding, Richie Boykett, Paul Hodgson, Walter Reeves and General Manager.
Meeting Opened at 6.30 in the Board Room

2. **APOLOGIES** – Dave Andrews, Peter Stanley, Peter Wilkinson and Rob Boykett

3. **CONFIRMATION OF AGENDA**

4. **MINUTES FROM PREVIOUS MEETING**

Resolution	That the Minutes of the previous meeting held on 26 February 2019 be accepted.	
	Moved: Darren Chatfield	Seconded: Paul Hodgson
	Motion Not Carried	

4.1 It was confirmed that the out of session Round Robin Resolution to accept the 22 January 2019 General Committee Meeting minutes was Moved by Bill MacLeod, Seconded by Justin Congdon and Carried.

In favour: Justin Congdon, Bill MacLeod, Darren Chatfield, Dave Andrews, Bill Harding, Peter Wilkinson, Mike dell Posta (7)

Against: Nil

5. **ACTION STATEMENT**

Read and accepted.

6. **CORRESPONDENCE**

5.1 Inwards

5.2 Outwards

General Manager confirmed that mail by registered post to Greg Simpson had been returned undeliverable. The General Manager confirmed that he is presently sourcing the correct address for Greg Simpson. The costs to start proceeding against Greg Simpson through the Small Claims Tribunal were identified.

Action: General Manager to seek alternative address for Greg Simpson.

Action: Paul Hodgson to obtain information from work colleague who is a bailiff as to what the correct procedure would be to follow up service of notices on Greg Simpson.

Action: General Manager to commence with lodgment of claim against Greg Simpson through Small Claims Tribunal.

7. **MEMBERSHIP**

7.1 **Membership Report March 2019**

New Senior/Family Members

No new Senior Members

New Associate Social Members

Robina McAdam Just friends

Sam Davis Social

Nic Charnley CCGS OBA

Jacques de Bissy Social

Tom Regan Just Friends

Resigned Members

Marie Perry	Honorary
Mitch Behan	Family
Mike Blair	Family

Deceased

George Muhling	Special
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Special Eligible

George Samuel	Senior
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Action: Offer of Honorary Membership to be made to new head of MLC at end of 2019 financial year.

Resolution	New Members and resignations be accepted	
	Moved: Bill MacLeod	Seconded: Bill Harding
	Motion Carried	

7.1.1 Discussion paper – Membership Benefits

A revised summary of benefits and Privileges of Membership was presented. This revision proposes that minimum detail be included in the Constitution with the sub-categories of Associate Membership being defined in the rules. Bill MacLeod explained that proposed Outport category would accommodate the current Country category and Reciprocal Members who compete in the Club for Club trophies. The Gateway categories would absorb the age group categories of Senior Membership and also allow for children of boat owners to have a reduced cost Membership which allowed them to drive their parent's boat in the marina, this category would make it more attractive for older children of Senior Members to join the Club. The various categories are re-addressed in May 2019.

Action - To re-present Membership Benefits proposal for decision at May 2019 meeting

7.1.2 Request for waiver of Bar Levy – Special Member Jon Dorrington

Request from John Dorrington to have his March 2019 vouchers waived for the month of March 2019.

Resolution	House Support Scheme credits for Special Member Jon Dorrington for the March period are waived.	
	Moved: David Bovell	Seconded: Bill Harding
	Motion Carried	

7.1.3 Request for transfer to Special Membership – George Samuel

The General Manager advised receipt of a request from George Samuel to be transferred to a special member.

Resolution	George Samuel is transfer from Senior to Special Membership.	
	Moved: Bill MacLeod	Seconded: Bill Harding
	Motion Carried	

7.2 Membership Count February 2019

Read and accepted

8. REPORTS

8.1 House Committee

8.1.1 GM Report

The General Manager's report was taken as read.

8.1.2 Report from Meeting March 2018

Darren Chatfield spoke to the House report:

- It was confirmed that Kym Hanson and Greg Simpson will be handed over to the Small Claims Court.
- Mike Della Posta will follow up the feasibility of running training and assessment skipper tickets through the Club for Club Members.

Action: Mike Della Posta to follow up the running of skipper tickets.

- The Club to pay \$150 for the General Manager to join the Yacht Club Managers Association. To be reassessed in 12 months.
- Gates times for opening and closing.

Resolution	The General Manager to be given the authority to program opening and closing the entrance gate to the Club as necessary	
t	Moved: David Bovell	Seconded: Bill Harding
	Motion Carried	

- Justin Congdon queried whether contractors are permitted to park 2 or more vehicles on the club premises. It was confirmed that this is not permitted

Action: The General Manager to discuss with Rob the Bosun and ensure that he is aware of this policy.

8.1.2.1 James Cramer Quote

- The follow up from James Cramer was presented. It was confirmed that Peter Stanley is presently holding discussions with James Cramer in respect of jetty compliance. James Cramer is to conduct audit of compliance for Clubhouse facilities. The quote to supply and install galvanic isolators was reviewed and agreed to be acceptable. The current requirements of the VSID process was discussed, this is to be reviewed by Pens and Moorings committee.

Action: Pens and Mooring Committee to review 1 July deadline for Members to have Galvanic Isolator installed and VSID.

Action: GM to VSID process and ensure that Members meet the current requirements of the BAG

8.1.2.2 Other House Committee related matters

- The General Manager addressed David Bovell that the wrong demographic was catered for the function held by MLC. The event was a Father/Daughter breakfast and not, as expected, a student/staff function.
- The General Manager responded the David Bovell who questioned a function held in the Members facility which resulted in the Members bar not being adequately service by staff.
- David Bovell addressed an issue of staff parking in the short term carpark rather than in the committee spaces as permitted.
- David Bovell questioned who will be running the upcoming fun day. The Commodore confirmed that all of the required information had been sent out to Members and he will send additional information to the Committee as is intended to be made available to Members on 27th March.

- David Bovell suggested preparing a 3 month schedule of incentives for current Members to attend the Club – such as “Chase the Ace” or “Lucky Member’s Draw”.

ACTION: General Manager to present a proposal to House Committee of regular attractions to bring Members to the Club.

- Paul Hodgson addressed the incidents in the bar with regular attendees being cut off from alcohol service. He suggested a notice be posted on the door defining inappropriate behavior.

Action: General Manager to post code of behavior on doors into bars.

8.1.3 Hon. Treasurer Finance Report

The Hon. Treasurer report taken as read.

8.1.4 Debtors Report

It was confirmed that Todd Whitfield had settled his account.

The general Manager confirmed that other debtors are in hand, most with payment plans

8.2 Power Committee

Report from March 2019.

8.3 Pens & Mooring Committee

Report from meeting March 2019

- It was confirmed that the danger imposed to Catwalk B Jetty has been completed.
- Paul Hodgson requested that the numbers on the jetty be re-painted.

Action: General Manager to arrange for numbers to be painted.

- It was agreed that participation of new Members would be discussed as a later item on the agenda.
- There was discussion about transfer forms these are required when boats are moving pens. The General Manager will seek assistance from Pens and Moorings and present the correct transfer forms to be issued.

Action: General Manager to review and present transfer forms.

- Request was made for a plan of the marina to be displayed on the table on A3 papers.

Action: Plan of marina pens to be displayed in boardroom.

8.3.2 Refund of Hardstand Fees – Bryan Greatrex

Resolution	Rental fees for full months of unused boating accommodation be refunded to Bryan Greatrex	
	Moved: Bill Harding	Seconded: Bill MacLeod
	Motion Carried	

8.4 Jetty

Works Committee

Report from meeting 6 March 2019 presented.

David Bovell identified that all piles could be pre-painted on-shore prior to the posts being installed in the marina by the independent piling contractor. The costs of demolishing, pile driving and associated installation of catwalk had been renegotiated and is now within the budget approved at the AGM 2018.

Mike Della Posta made a motion to continue with the required works.

Resolution	The required works required to the Jetty to commence as per schedule and pricing submitted.
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	Moved: Mike Della Posta	Seconded: Justin Congdon
	Motion Carried	

8.5 Sail Committee

Report from the meeting 11 March 2019 read.

8.6 Dinghy Report

Report 12 March 2019 read.

See motion under General Business for appointment of Dominic Papaluca to General Committee.

8.7 Constitution Review Committee

It was decided that the review committee with re draw the changed and present to Steve Scott and Alex Salvaris for discussion.

9. GENERAL BUSINESS

9.1 Participation Working Group

The Rear Commodores and Vice Commodore are to work together to prepare a scheme to define what is participation in CYC. The group were instructed not to consider subsequent issues of how participation and be recorded and rewarded at this time. The proposal is to be tabled for discussion at the next General Committee Meeting.

9.2 Follow-up from HYGM

Motions carried to be incorporated into the Constitution and Submitted to DRGL and Dept Commerce.

It was identified that the Audited financials for 2018 had been accepted by the HYGM as required by the Act and promised at the AGM 2018

Action: General Manager to insert revisions and submit to DRGL and Dept Commerce.

9.3 Circular resolutions procedure.

There was debate about the meaning of "A resolution approved by a majority of Members of a committee, ..." as stated in the relevant clause in the Constitution. Otherwise the procedure as circulated by the General Manager shortly after the February meeting was accepted as appropriate.

Action: Commodore to seek advice as to whether there is an alternative interpretation of this clause other than the plain English meaning.

9.4 Pen fee structure

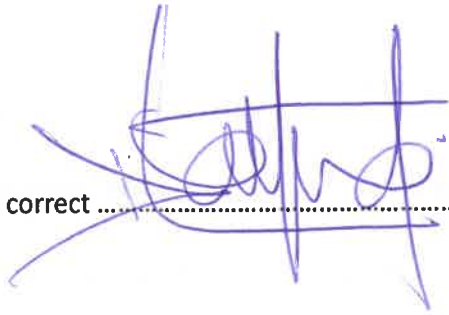
Paul Hodgson circulated a table of comparisons of the cost on bringing a boat into the CYC marina compared with the similar costs as other relevant clubs. The need for CYC to reduce the entry cost was raised for discussion.

9.5 Appointment of Dominic Papaluca to vacant General Committee position

Resolution	Motion to appoint Dominic Papaluca to the vacant General Committee position.	
	Moved: Warren Reeves	Seconded: Richie Boykett
	Motion Carried	

Meeting Concluded at 21:55pm with the next meeting tabled for TUESDAY 22 April 2019.

Signed as true and correct Date:

A handwritten signature in blue ink, appearing to be 'Kathleen', is written over the dotted line of the signature line.