



# MINUTES



## GENERAL COMMITTEE MEETING

6.30pm Tuesday 28 May 2019

1. **ATTENDANCE** – Bill MacLeod (Commodore), Darren Chatfield, David Bovell, Justin Congdon, Bill Harding, Peter Stanley, Dominic Papaluca and Mike Della Posta.

**Meeting Opened at 6.30 in the Board Room**

2. **APOLOGIES** – Dave Andrews, Walter Reeves, Peter Wilkinson, General Manager, Paul Hodgson, Richie Boykett and Rob Boykett

The meeting opened with Bill MacLeod announcing and congratulating Peter Stanley on being awarded the "Senior Volunteer Award" for the Town of Claremont

3. **CONFIRMATION OF AGENDA**

**Bill MacLeod handed the meeting over to Darren Chatfield.**

### 3.1 Bill MacLeod Investigation

Darren Chatfield confirmed that an investigation took place of a complaint lodged by Member Steve Scott which accused the Commodore of misleading the General Committee by not providing the full text and context of the email sent.

Darren Chatfield advised that a report was sent to all General Committee members, except the Commodore, of the investigation undertaken by himself, Dave Andrews and Peter Wilkinson and was presented to the General Committee.

<b>Motion</b>	<b>The General Committee to accept the report as drafted.</b>	
	<b>Moved:</b> Darren Chatfield	<b>Seconded:</b> Dominic Papaluca
	<b>Motion Carried</b>	

### 3.2 Censure Motion

The censure motion proposed prior to the April General Committee meeting was put. The consensus of the meeting was that the actions required by the Commodore in response to the findings of the investigation of the complaint by Steve Scott would constitute a satisfactory response to this censure motion.

<b>Motion</b>	<b>That the Commodore be censured by the General Committee for misleading its members in his email of 4th April to them regarding the voting requirements for circular motions. Specifically he used an extract from an email from Steve Scott to him that he took out of context to give the impression that Steve Scott supported his position on voting on circular motions. Further that the Commodore apologise to the General Committee in writing within 7 days of the adoption of the censure vote</b>	
	<b>Moved:</b> Justin Congdon	<b>Seconded:</b> Mike Della Posta
	<b>Motion Carried</b>	

#### 4. MINUTES FROM PREVIOUS MEETING

Resolution	That the Minutes of the previous meeting held on 22 April 2019 be accepted.	
	Moved: Bill MacLeod	Seconded: Dominic Papaluca
	Motion Carried	

#### 5. ACTION STATEMENT

Read and accepted.

5.9 Bill MacLeod confirmed that a meeting with the Town of Claremont was being arranged.

9.10 YAWA Fees – Bill MacLeod addressed the benefits of Yachting WA – Dominic Papaluca will contact Andy Feathers to address question of value to CYC offered by YWA. Also to consider having CYC on a lower level of payment based on our participation.

**Action: Dominic Papaluca to contact Andy Feathers to address the value of his attendance at a future meeting of General Committee.**

11.2 Wi-fi cabling – ongoing.

1.2 Disciplinary Actions – ongoing.

2.4 Will be carried over to review at the June 2019 meeting.

3.13 The voting requirements for a Circular Resolution have been confirmed by opinion from Alex Salvaris. The protocol previously presented to the General Committee by the General Manager should now operate.

4.3 Closed.

##### 5.1 Mooring Inspections

The General Manager to follow up with Insurance as to the frequency they require the mooring surveys to maintain cover. Establish whether a report on mooring inspections is required to be sent to DoT every second year. These then need to be sent to Pens and Mooring Committee.

Pens and Mooring committee to come back to General Committee with a recommendation on number of mooring that are currently in service and whether we can reduce the number or frequency of moorings surveyed.

**Action: Pens and Moorings to present to General Committee recommendations for number an frequency of mooring surveys.**

##### 5.2 Food and Beverage Initiatives

These initiatives will be commenced as agreed by House Committee with minor modifications to facilitate a simple message to members.

##### 5.3 Member Questionnaire

The General Committee members are to complete the hard copy of survey and return with suggestions of changes. The Commodore is to assess how to make the survey shorter. The Vision and planning documents are to be provided to members as background information for the survey. Survey will be sent to members electronically through Survey Monkey once finalised by GC.

**Action: The General Committee members to complete hard copy of survey and return with suggestions of changes**

#### 6. CORRESPONDENCE

Justin Congdon stated his concerns that correspondence on Members' applications to change categories had not been presented to the General Committee. All correspondence outgoing and received is not being presented at the General Committee meeting. The General Manager is to include all correspondence.

## 7. MEMBERSHIP

### 7.1 Membership Report May 2019

Motion that the Membership Report be accepted.

<b>Motion</b>	<b>That the Membership Report May 2019 be accepted.</b>	
	<b>Moved:</b> Darren Chatfield	<b>Seconded:</b> Peter Stanley
	<b>Motion Carried</b>	

### 7.2 Membership Count May 2019

It was confirmed that 13 senior members had resigned, family membership had improved and there were 20 new associate members registered. Overall numbers of members remains static.

## 8. REPORTS

### 8.1 House Committee

#### 8.1.1 Report from meeting May 2019

Presented.

Food and Beverage guidelines to be implemented.

David Bovell suggested a special 1 night only and that beers should be cheaper and not discounted by serving sizes.

Darren Chatfield stated that the guidelines are to be revisited and represented in line with 5.2 (herewith).

#### 8.1.2 Hon. Treasurer Finance Report

Taken as read.

#### 8.1.3 Debtors Report

All debtors' reports accepted.

<b>Motion</b>	<b>That Tim O'Callaghan, Phil Harris and Travis Lithgo be declared unfinancial.</b>	
	<b>Moved:</b> Dominic Papaluca	<b>Seconded:</b> Bill Harding
	<b>Motion Carried</b>	

**8.1.3.2 Recommendation that Kim Hanson be expelled for failure to pay his outstanding membership and pen rental fees.**

<b>Motion</b>	<b>That Kim Hanson be expelled.</b>	
	<b>Moved:</b> Peter Stanley	<b>Seconded:</b> Bill Harding
	<b>Motion Carried</b>	

#### 8.1.4 Clarification of rate (%) of Senior membership for Special Members

The Annual membership subscription for a Special member is 25% of the Senior Member fee. A proposal for a fee structure change to increase the Special membership fee to 33% of the Senior fee be presented at the Annual General Meeting.

**Action – Honorary Treasurer to draft and present a fee structure to be presented at the Annual General Meeting.**

**8.1.5 Recommendation that for a six-month trial, voting Members having a function in the restaurant and eating from the menu receive the member discount on food and beverage if charging to their account**

The General Manager to report on the impact of member discounts being awarded on food and beverage for any function. Darren Chatfield and the General Manager to revisit at the next House Committee meeting.

**Action: The General Manager to present at the next House Committee meeting a report on the possible impact on food and beverage revenue of awarding member discounts for all functions booked by voting members.**

**8.1.6 Recommendation for Josh Smith to be offered fulltime employment**

The General Manager to present a report by round robin a detailed summary of the job description, overtime provisions etc. in respect to Josh Smith being offered fulltime employment

<b>Motion</b>	<b>That Josh Smith be offered a full-time permanent position subject to a satisfactory job description being agreed.</b>	
	<b>Moved: Dominic Papaluca</b>	<b>Seconded: Darren Chatfield</b>
	<b>Motion Carried</b>	

Note that David Bovell and Peter Stanley are against the offer to make Josh Smith a full-time employee.

**Action: General Manager to present report by round robin as above.**

**8.1.7 Recommendation for new bar pricing**

<b>Motion</b>	<b>New menu and beverage pricing as proposed by the General Manager be agreed.</b>	
	<b>Moved: Bill Harding</b>	<b>Seconded: Darren Chatfield</b>
	<b>Motion Carried</b>	

Note that David Bovell and Justin Congdon voted against this motion.

Detailed cost breakdown to be forward by the General Manager to General Committee for information.

**8.1.9 Recommendation for buffet pricing to increase to \$33 after member discount - Approved.**

**8.1.10 Recommendation for nomination and subscription fees to be increased by CPI from 1 July 2019**

<b>Motion</b>	<b>Annual membership subscription fees be increased by CPI from 1 July 2019.</b>	
	<b>Moved: Darren Chatfield</b>	<b>Seconded: Mike Della Posta</b>
	<b>Motion Carried</b>	

**8.1.11 Charity Dinner Proposal**

<b>Motion</b>	<b>That the Club host a Charity Dinner subject to final confirmation by General Committee regarding event specifics when available.</b>	
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	<b>Moved:</b> Darren Chatfield	<b>Seconded:</b> Bill Harding
	<b>Motion Carried</b>	

#### **8.1.12 Deepdene Windbreak**

It was reported that a plan for the glass balustrading to be lifted by inserting a 800mm steel plinth has been sent to the engineers and once confirmed a costing will be prepared and forwarded by the Commodore to the House Committee.

#### **8.2 Power Committee**

Report from meeting May 2019 presented.

#### **8.3 Pens & Mooring Committee**

It was noted that there were two applications for floating docs. One of these was named as an approved style, the style of the second dock was questioned. Both applications are subject to availability of a suitable pen. Pens and Moorings to report stating the docks are of approved styles.

**Action: Power Committee to report on the styles of docks requested.**

#### **8.4 Jetty Works Committee**

Verbal report that works are progressing well and pens should be available for boats to be moved in before the end of June. Power and water provisions will take a little longer.

#### **8.5 Sail Committee**

Report from the meeting May 2019 presented

#### **8.6 Dinghy Report**

Report 14 May 2019 presented.

#### **8.7 Constitution Review Committee**

The report of the CRC was presented. The process as outlined in the report was accepted. The items proposed by the CRC for revision was accepted, starting with the two motions not carried at the HYGM. The proposal to revise membership structure was discussed, a draft of the proposed categories will be set out as explanatory notes and brought back to the Committee.

#### **8.8 Participation Working Group**

Darren Chatfield advised that he was unaware of the item. This working group will be included as an agenda item for future meetings.

### **9. GENERAL BUSINESS**

Justin Congdon reported that he had issues with the General Manager. It was confirmed that Justin Congdon would document the issues and report to Darren Chatfield.

Justin Congdon addressed a situation which recently occurring between a junior member of staff addressing a member during a bar incident. Peter Stanley stated that he was a witness to the incident and that he was not consulted to present his version of the facts of the incident

It was suggested that the General Manager supply a list of incidents in the bar including the staff member(s) involved and this be presented to the General Committee members each month.

#### **9.1 Bethesda Questionnaire**

Bill MacLeod and Darren Chatfield confirmed they attended the meeting at Bethesda with the General Manager. There was no direction presented in that meeting on the vacant land. Bethesda requested CYC to distribute to our members a link to their survey on the rezoning of the site of the old flats. The meeting agreed that the link to the survey should be sent out in Midstream to ensure that members are informed and know that the General Committee is aware of what is happening with our neighbor. The article in the Midstream is to state that the

Club has no position on any proposal by Bethesda and that the information is only distributed to ensure that members are informed.

**9.2 Children's playground**

Mike Della Posta requested permission to speak with the Town of Claremont and the Club's insurance company to determine any requirements for the installation of a playground. Mike was asked to coordinate through the General Manager.

**Meeting Concluded at 22.30pm with the next meeting scheduled for Tuesday 25 June 2019.**

Signed as true and correct .....  ..... Date: 25/6/19